

INDIANA COMMISSION ON PROPRIETARY EDUCATION
Minutes of the Board of Commissioners
December 13, 2006

CALL TO ORDER

Paul Black called the meeting to order at 10:00 a.m. The meeting was conducted in Indiana Government Center-South, Conference Room 12, 302 West Washington Street, Indianapolis, Indiana.

IN ATTENDANCE

Board: Paul Black, Ken Konesco, Bruce Reynolds, Dr. Ken Sauer, Dennis Southerland, Patricia Shutt

Absent: Paula Pinkstaff

Staff: Rebecca Carter, Ross Miller, Kyle Robertson, Jeff Weber, Jodi White

Guests: Sheryl Elston, Diane Didonna, Brown Mackie – Michigan City; Connie Adelman, Brown Mackie – South Bend; Sandra Howard, Lashun Aron, Ed DeJaegher, Brown Mackie – Merrillville; Jim Bishop, Tony Rios, Brown Mackie – Fort Wayne; Kim Zornes, Indiana Business College; Carlos Smith, Ryan Gough, Next Step Computer Training; Robert Sriver, DDS., Michiana Dental Assistant School; Jacqueline Katz, Carol Crossett, St. Anthony School of Echocardiography; Jim Gehbauer, Plaintiff against Barbizon Academy – Midwest; Carol Kelly, Jeff Johnston, The Art Institute of Indianapolis

MEETING

Consideration of Minutes of September 13, 2006

Mr. Black asked if there were any additions or corrections to the Minutes of September 13, 2006.

Resolved: Mr. Reynolds made the motion to accept the minutes as written. Mr. Konesco seconded the motion. The motion was unanimously approved.

Hearings

A. Findings of Fact and Conclusions of Law and Orders
Jim Gehbauer (on behalf of minor Emily Gehbauer)
Vs
Barbizon Academy – Midwest

Staff Recommendation

Commission staff recommended that the Board of Commissioners either adopt, modify, or order a new hearing regarding the findings of the Administrative Law Judge, (ALJ) Janice Kreuscher.

Background

A final evidentiary hearing was conducted by the ALJ on October 6, 2006.

Mr. Gehbauer, petitioner, appeared pro se. Respondent, Barbizon Academy – Midwest, was represented by Maureen Fenn, International Director.

The ALJ ordered the petitioner to notify Barbizon Academy of his decision as to one of two options in settlement of his complaint.

1. Receive a \$300 credit towards his remaining balance owed the school, or;
2. Schedule a photo session for Emily Gehbauer with a professional photographer within the next 90 days and receive her digital images

of the photos.

Resolved: Mr. Southerland made a motion that the Board of Commissioners adopt the Orders of the Administrative Law Judge. Dr. Sauer seconded the motion. The motion was unanimously approved.

- B. Findings of Fact, Conclusions of Law, and Orders
D. O. Tucker
Vs
Lincoln Technical Institute – Indianapolis

Staff Recommendation

Commission staff recommended that the Board of Commissioners either adopt, modify, or order a new hearing regarding the findings of the Administrative Law Judge, (ALJ) Janice Kreuzer.

Background

A final evidentiary hearing was conducted before the ALJ on October 18, 2006. Petitioner, D. O. Tucker appeared pro se. Respondent, Lincoln Technical Institute – Indianapolis, was represented by Frank Trocki of West Orange, New Jersey, Vice President of Business Development and former director of education for the Indianapolis campus.

The ALJ ordered that there was no evidentiary or legal basis to order a refund to Mr. Tucker.

Resolved: Mr. Konesco made a motion that the Board of Commissioners adopt the Orders of the Administrative Law Judge. Ms. Shutt seconded the motion. The motion was unanimously approved.

NEW BUSINESS

- A. Michiana Dental Assistant School – On-Site Evaluation

Staff Recommendation

Commission staff recommended that Michiana Dental Assistant School be granted Fully Accredited status.

Background

Michiana Dental Assistant school is located in Mishawaka, Indiana. It is owned and operated by Robert Sriver, D.D.S. Instruction takes place in his dental office in Mishawaka. He offers a dental assisting certificate for 80 clock hours of instruction that is offered over 10 Saturdays at a cost of \$2495.00.

The evaluation team consisted of three members, Janine Carrico, Terri McGeath, and Barbara Metzler. Two members, Ms. Carrico and Ms. Metzler recommended Fully Accredited status. Ms. McGeath recommended Accredited with Recommendations.

Dr. Sriver was present at the meeting.

Resolved: Mr. Southerland made the motion to accept the staff recommendation to award the Michiana Dental Assistant School Fully Accredited status. Mr. Reynolds seconded the motion. The motion was unanimously approved.

B. Saint Anthony School of Echocardiography – On-Site Evaluation

Staff Recommendation

Commission staff recommended that the Saint Anthony School of Echocardiography be granted Fully Accredited status.

Background

The Saint Anthony School of Echocardiography is located in the Saint Anthony Medical Center, Crown Point, Indiana. The objectives of beginning the training program were to upgrade the quality and numbers of echocardiography technologists in the northwest region of Indiana, and to expand the cardiac and vascular imaging services available in the area.

Carol Crossett, a registered diagnostic cardiac sonographer is the program director. Karin Kolisz, a nurse with a Bachelor's of Health Arts and an M.B.A., is the co-program director. Once the school receives state approval, they intend to seek approval with the Commission of Accreditation of Allied Health Education Programs Joint Review Commission on Education in Diagnostic Medical Sonography.

The school offers a certificate in Adult Echocardiography that requires completion of 164 didactic clock hours and 800 hospital clinical hours. The tuition is \$7500, and students may complete the program in 22 to 24 months.

The evaluation team consisted of Karen Conway, Pamela Mattingly, and Val Urello. All team members recommended a grant of Fully Accredited status.

Carol Crossett and Jacqueline Katz were present at the meeting.

Resolved: Mr. Konesco made a motion to grant the Saint Anthony School of Echocardiography Fully Accredited status. Dr. Sauer seconded the motion. The motion was unanimously approved.

C. Next Step Computer Training

Staff Recommendation

Commission staff recommended that Next Step Computer Training be granted Fully Accredited status.

Background

Co-owners Carlos Smith and Ryan Gough founded the school in February, 2005 and began training in January 2006. The school is located on the northwest side of Indianapolis near the Pyramids. Mr. Smith serves as president and Mr. Gough is the director of education. Both men have prior experience teaching in a proprietary school environment. They were present at the meeting.

Next Step Computer Training specializes in hands on IT certification training. They offer a variety of programs that focus on the IT industry, and, additionally provide custom training in computer hardware, networking, operating systems, and security.

The evaluation team consisted of Dan Bent, Thomas Henderson, and Justin Nelson. All members recommended a grant of Fully Accredited status.

Resolved: Ms. Shutt made the motion to grant Next Step Computer Training Fully Accredited status. Mr. Konesco seconded the motion. The motion was unanimously approved.

D. The Art Institute of Indianapolis – New Degree Requests

Staff Recommendation

Commission staff recommended that the Art Institute of Indianapolis be granted the approval to award the following degrees.

AS in Advertising
AS in Fashion Design
AS in Fashion and Retail Management
AS in Home Furnishings
AS in Hospitality Management with Stipulations
AS in Kitchen and Bath Design
AS in Photography
AS in Wine Spirits and Beverage Management with Stipulations
BS in Advertising
BS in Game Art and Design
BS in Hospitality Management with Stipulations
BS in Media Arts and Animation
BS in Photography

Background

The Art Institute of Indianapolis is nationally accredited by the ACCSCT.

The associate of science programs consists of 112 quarter-credit hours of training and a minimum of 50% of the courses are in the specialty and 34% of the remaining courses are in liberal arts. The faculty meets the criteria as stipulated in 570 IAC 1-12.1-4. The stipulation for the associate level degrees in Hospitality Management and Wine, Spirits, and Beverage Management requires that faculty credentials for these programs be submitted to commission staff for approval prior to beginning the programs.

The bachelor degree programs consist of 192 quarter-credit hours of training and are consistent with other educational institution standards. The stipulation for the bachelor degree program in Hospitality Management requires that faculty credentials be submitted to commission staff for approval prior to beginning the program.

Resolved: Mr. Southerland made the motion to accept commission staff's recommendation granting degree approvals as requested with the stipulations as noted. Ms. Shutt seconded the motion. The motion was unanimously adopted.

E. Brown Mackie College, Fort Wayne, Merrillville, Michigan City and South Bend, Indiana – New Degree Requests

Staff Recommendation

Commission staff recommended approval of the following degrees at the specified locations.

AAS in Occupational Therapy Assistant at Fort Wayne and South Bend
AS in Early Childhood Education at Merrillville
AS in Information Technology at South Bend
BS in Business Administration at Fort Wayne, Merrillville, Michigan City, and South Bend
BS in Criminal Justice at Fort Wayne, Merrillville, Michigan City, and South Bend
BS in Legal Studies at Fort Wayne, Merrillville, Michigan City, and South Bend

Background

Brown Mackie Colleges are nationally accredited by the Accrediting Commission for Independent Colleges and Schools (ACICS).

The associate of applied science programs consist of 100 quarter-credit hours of training, the associate of science degrees consist of 96 quarter-credit hours, and the bachelor of science degrees consist of 180 quarter-credit hours. The AAS degrees include 75% of the courses in the specialty, the AS degrees include 50% of the courses in the specialty and a minimum of the remaining courses are in liberal arts. The faculties meet the criteria as stipulated in 570 IAC 1-10.1-4.

Representatives of each of the locations were present.

Resolved: Mr. Southerland made the motion to accept staff's recommendation to award degree approvals as requested at Brown Mackie College – Fort Wayne. Mr. Konesco seconded the motion. The motion was unanimously approved.

Mr. Southerland made the motion to accept staff's recommendation to award degree approvals as requested at Brown Mackie College – Merrillville. Ms. Shutt seconded the motion. The motion was unanimously approved.

Mr. Southerland made the motion to accept staff's recommendation to award degree approvals as requested at Brown Mackie College – Michigan City. Dr. Sauer seconded the motion. The motion was unanimously approved.

Mr. Southerland made the motion to accept staff's recommendation to award degree approvals as requested at Brown Mackie College – South Bend. Ms. Shutt seconded the motion. The motion was unanimously approved.

F. Indiana Business College – Muncie and Terre Haute – New Degree Requests

Staff Recommendation

Commission staff recommended that Indiana Business College Muncie and Terre Haute be granted approval to award the following degrees at the following locations with the stipulation that faculty credentials be submitted to commission staff for approval prior to beginning the programs.

BS in Business Management at Muncie and Terre Haute

BS in Criminal Justice at Muncie

BS in Health Care Management at Muncie and Terre Haute

Background

All Indiana Business College campuses are nationally accredited by ACICS.

The bachelor degree programs range from 89 to 115 quarter-credit hours of training and are consistent with other educational institution standards.

Kim Zorns was present representing Indiana Business College.

Resolved: Mr. Southerland made a motion to approve the degree requests of Indiana Business College – Muncie with the stipulation that faculty credentials be submitted to commission staff for approval prior to beginning the programs. Mr. Reynolds seconded the motion. The

motion carried with one abstention recorded for Ken Konesco.

Ms Shutt made a motion to approve the degree requests of Indiana Business College – Terre Haute with the stipulation that faculty credentials be submitted to commission staff for approval prior to beginning the programs. Mr. Reynolds seconded the motion. The motion carried with one abstention recorded for Ken Konesco.

G. University of Phoenix, Indianapolis and Merrillville – New Degree Requests

Staff Recommendation

Commission staff recommended that the University of Phoenix, Indianapolis and Merrillville be granted the authority to award the Bachelor of Science degree and master's degrees in the programs listed below. The grant would be approved with the stipulation that Instructor Qualification Records and documentation be submitted to commission staff for approval prior to the start date of the programs.

BS in Health Administration/Health Information Systems

BS in Health Administration/Long-Term Care

Master's in Business Administration/Public Administration

Master's in Management/Human Resources Management

Master's Management/Public Administration

Background

The University of Phoenix is regionally accredited by the North Central Association of Colleges and Schools.

All of the bachelor degree programs consist of 120 semester-credit hours of training. The master's programs consist of 45 semester-credit hours of training. The University of Phoenix has not yet determined its faculty; therefore, the stipulation has been added to the recommendation for approval.

There were no representatives from the University of Phoenix present at the meeting.

Resolved: Mr. Southerland made the motion to accept staff's recommendation for approval of the proposed degrees with the stipulation attached. Mr. Reynolds seconded the motion. The motion was unanimously adopted.

Commissioner's Report

Mr. Weber advised that the Office of Management and Budget has released its report and their recommendations to the Governor in regards to the status of various executive branch agencies, COPE included.

Approval of Expenses and Adjournment

Resolved: Mr. Reynolds made the motion to approve the expenses and adjourn the meeting. Mr. Konesco seconded motion. The motion was unanimously approved.

Patricia Shutt, Secretary

Date

